

## Volunteer Position: Trustee

### Join Us in Preserving Scituate's Story

The Scituate Historical Society is seeking enthusiastic and committed volunteer trustees who want to make a sincere and meaningful impact on our community. As a trustee, you'll help guide the Society's mission to preserve, protect, and share Scituate's rich history—and you'll play an active role in shaping the Society's and Scituate's future.

This is not a passive board role. We're looking for individuals who are ready to roll up their sleeves, lead or participate in initiatives, and bring their skills to life through hands-on involvement.

### Key Responsibilities

- Participate actively in board meetings (monthly) and strategic planning
- Provide governance oversight, including financial stewardship and organizational sustainability
- Support fundraising, membership growth, and community engagement
- Serve as an ambassador for the Society and help strengthen local partnerships
- Contribute expertise to preservation projects, educational programs, and Society events
- Take ownership of specific tasks or deliverables that advance the Society's strategic goals

### Desired Skills & Experience

The Society welcomes trustees with a range of professional backgrounds, especially individuals with experience in:

- **Public relations and marketing** (communications, branding, graphic design, media outreach, social media)

- **Nonprofit experience** (board service, fundraising, membership development, volunteer leadership)
- **Legal expertise** (nonprofit law, contracts, compliance, governance)
- **Project and people management** (leading teams, coordinating initiatives)
- **Museum operations and programming** (collections care, exhibitions, visitor engagement, educational programming)
- **Financial management** (budgeting, accounting, investment oversight)
- **Technology** (website design, digital strategy, cybersecurity, data management)

### **Qualifications**

- Commitment to the mission of preserving Scituate's history
- Strong communication, collaboration, and problem-solving skills
- Willingness to contribute time, expertise, and community connections
- Demonstrated readiness to engage actively in the Society's work, including hands-on involvement in initiatives, committees, or projects.